

SAN BERNARDINO COUNTY PROBATION DEPARTMENT
JUVENILE JUSTICE COORDINATING COUNCIL
Probation Administration, 175 West Fifth St., 3rd Floor, Room 300
April 22, 2025
Minutes

CHAIR: Tracy Reece (909) 387-5693

COORDINATOR: Kathleen Huaman (909) 387-7425

PRESENT: Chris Armijo, Daniel Edber, Don English, Jeany Glasgow, Jill Gregory, Rasha Habib, Timothy Hougen, Tina Hughes, Mara Montelongo, Jamie Ryan, Richard Sterling, Rachel Tolber, Jennifer Villa, Scott Wyatt, Rebecca Acevedo, Denice Jaime-Vazquez, Jessica Apane, Rick Alanis, Gregory Flores, Brittney Kanady

Absent: Laura Addy, Ed Barry, Kyle Borg, Valerie Clay, Robert Brown, Stephen Crane, Michael Fermin, Rebecca Irwin, Thomas Kamara, Kim Knaus, Gayle Morrow, Scott Nichols, Ann Marie Pierce, Myrlene Pierre, Honorable Judge Poncin, Briana Porras-Stephens, Tracy Reece, Iliana Rodriguez, Henry Rosas, Jennifer Marie Roth, Cynthia Roth-Felter, Claudia Walker

Agenda Items	DISCUSSION	ACTION
I. Welcome & Introductions	The meeting was called to order at 1:35pm.	J. Villa
II. Review & Approve Minutes of 02/11/25 meeting	It has been moved and seconded that February 11, 2025; minutes are approved.	1 st Motion– S. Wyatt 2 nd Motion – R. Tolber
III. Financial Report	There are no additional updates from the last meeting. There is additional money that will be rolled over to the next fiscal year. If there are any questions regarding the new forms, you can always reach out to Probation to get any clarification needed.	R. Habib
IV. Bylaw Revisions	There was a typo in the bylaws, so they are going to discuss fixing it. Also, Ms. Ryan brought up that she had some other questions about some other items, so we are going to take them to the next meeting so the bylaws can be changed. The typo had to do with the nomination for the community member. It basically refers to the wrong section when it talks about how to do it. Our community member did resign, so we will need to do that once the bylaws get updated.	J. Villa
V. Public Defender Proposal Revision	The Public Defender's Office had a proposal for youth scholarships that they provide to youth in the community. They noticed that one line in their proposal was too hard to meet. They have youth with behavioral and/or mental health diagnosis, but most youth don't have a diagnosis. To better serve the youth, they want to modify it to behavioral or mental health issues or parental incarceration. They had and parental incarceration, so it read as if they needed to meet all of the criteria. All you need is one qualifying risk factor for a youth. The way it reads is that these risk factors include victims of physical, sexual, or emotional abuse, neglect, homelessness, changes of behavioral or mental health issues, or parental incarceration, and that way they can easily comply with their proposal.	R. Sterling

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	<p>A vote was taken amongst the members of the committee and there were eight yes votes and no objections. The updated proposal has passed.</p>	
<p>VI. Agency Updates</p>	<p>For the next meeting, everyone will start to update on how these projects are coming along. We realize that everyone is still probably at the beginning phases. If you don't have anything to update, it is okay, but if you do have something to bring forward that would be great.</p>	<p>J. Villa</p>
<p>VII. PD LET Updates</p>	<p>During this quarter, the L.E.T. Social Service Practitioners extended one-on-one services to 21 new students and their families. The SSPs attended 10 Student Attendance Review Board (S.A.R.B.) meetings across three districts (Fontana Unified School District, Yucaipa-Calimesa Joint Unified School District, and Snowline Joint Unified School District).</p> <p>Parent Engagement: SSP Bates has continued conducting Parent Engagement workshops throughout the Fontana Unified School District. He will also begin conducting workshops at the Family Learning Center in Yucaipa-Calimesa Joint Unified School District. Additionally, SSP Bates was honored at the 26th Annual Shine A Light on Child Abuse Prevention Awards ceremony for his continual work with truancy and Parent Engagement.</p> <p>Upcoming Parent Engagement: April 2025 Kaiser High School in Fontana Yucaipa-Calimesa Joint Unified School District's Family Learning Center</p> <p>Success Stories: Our SSP's reported:</p> <ul style="list-style-type: none"> ▪ Three Seniors are now on track to graduate. Through frequent check-ins and ongoing encouragement, these individual students will be graduating with their class. ▪ A 17-year-old student was able to successfully transfer back to their home school site after attending a continuation school. This student was almost a full academic year behind in credits. This student put in the work. They completed summer school classes, engaged with their school counselor and teachers, and are now on track to graduate from their home school. ▪ A recent graduate, who has faced housing instability for several years, completed their first semester at community college with straight A's. They managed to do this while also working part-time at two different jobs to support their mother and sibling with rent and groceries. 	<p>R. Sterling</p>

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VIII. DA LET Updates	<p>Vacancies</p> <ul style="list-style-type: none">▪ During the last reporting period, the Public Defender's Office was able to fill three vacant positions. Two employees have started their JJCC-funded positions. One additional employee is scheduled to begin at the end of May. <p>Ann Marie Pierce has met with the families of approximately 200 students (Colton/Rialto/West End) since the last quarterly meeting. She has been seeing issues related to student/parent apathy, lack of reliable transportation, stable housing, and unreported or untreated medical issues. She has referred several students to the Probation Department for tutoring and other classes. They were recommended parenting classes through various community/private agencies. Chaffey Joint High School has sent approximately 1400 referrals for the LET database. It is a substantial increase for that district from the previous quarter. They will be reaching out to the Principal to see if there is anything they can do to assist the students and their families. She presented items at a career fair. She will be distributing incentive gift cards to students who were on a SARB contract and improved their attendance during the school year.</p> <p>Henry Rosas attended 17 SARB panel meetings and met with approximately 115 families of students. The most common barrier to attendance is mental health and emotional issues that the students are struggling with. He referred many students to school counseling and outside counseling. He distributed three alarm clocks to students who lacked their own alarm clock and showed improvement in their attendance. Mr. Rosas distributed seven gift cards (Subway and Starbucks) to students who have significantly improved their attendance. He attended and presented several career days throughout the county. He taught the Civil Liberties class at their local high school. He continues to participate in the San Bernardino Safety and Attendance Committee. He taught a truancy class with the Fontana FLIP program. Mr. Rosas conducted school site home visits to follow up with students who are struggling with attendance.</p> <p>In attention to Jennifer Roth's SARB meetings, she worked with the Sheriff's Department in Barstow to have deputies attend future SARB meetings in Yermo, Baker, and Trona. Deputies will have up to date information regarding student attendance and will be serving citations to parents when necessary. DDA Roth is working with the Fort Irwin Army Liaison regarding military parents who are not sending their children to school. DDA Roth is working with the SRO leadership at the Sheriff's Department to update processes for serving citations to parents who are in violation of SARB contracts. Silver Valley Unified School District has implemented a parenting class that is free to SARB parents.</p>	J. Gregory

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	<p>Upcoming Items:</p> <ul style="list-style-type: none">• SBCDA providing Fentanyl Education Presentation to various schools across the desert division.• May 2025 – SHOCK – Roth will teach a class on Criminal Justice / Juvenile Justice and Truancy for the SHOCK Program, Spring 2025 class – this program is run by AVPD and works with youth to provide structure, support, and education.• May 2025 – Barstow SARB graduation• June 2025 – Millionaire Minds Kids organization in Victorville – in conjunction with SB County Probation and Sheriff's Department – weeklong camp called the Law and Justice Academy for about 30 middle school and high school students. Meet with law enforcement, DDAs, Deputy Public Defenders, and Judges. Mock trial. <p>Success stories: 3 seniors on track to graduate. Able to fill 3 vacant positions.</p>	
IX. Probation Updates	<p>Probation is still working on getting the Juvenile MAP program up and running. The Annual Plan is due May 1st. Probation is working with San Bernardino Valley College providing Forklift Training and Woodworking classes. The YES Scholarship Program is up and running. There is now a resource wall at the 150 Building. There are resources for youth and adults. Feel free to stop by and check it out.</p>	J. Villa
X. Ethics Training	<p>To vote on this panel, you must complete a specific 2-hour Ethics Training course every two years and provide this certificate to the JJCC Co-Chair. Also, pursuant to the Brown Act requirements, we must establish a quorum of seven eligible members to vote on all matters.</p>	J. Villa
XI. Agenda Building	<p>There were no topics to add for the agenda.</p>	J. Villa
XII. Roundtable Public Comments	<p>There were no comments during round table.</p> <p>There were no public comments.</p> <p>Meeting adjourned at 1:55pm.</p> <p>Next meeting is scheduled for July 22, 2025, at 1:30pm.</p>	J. Villa J. Villa

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